

Personal Information Notice



This notice describes how your personal information may be used and disclosed and how you can get access to it. Please be advised this is a liberal translation from the original notice in Spanish. For legal purposes, refer to the Spanish version.

How we use and disclose your personal information

We may use your personal information to:

- a) Manage labor relations.
- b) Remotely supervise job sites and support surveillance in our installations.
- c) Comply with regulatory requirements.
- d) Fill job vacancies.
- e) Provide the service requested and monitor the quality of the service provided.

We may collect personal information as your name, address, phone number, e-mail, job history, academic degrees, migratory data, biometrical and health data, video images or sound.

If you do not clearly oppose to this uses, we will understand you agree. Under Mexican Law, if you have a legal relationship with Urbanizadora del Bajío, SA de CV, there is no need to give your actual consent.

Your rights

You have the right to access, correct and cancel your personal data in our files, or oppose or limit the use or disclosure of your personal data.

To do so you shall contact The Officer in Charge of Personal Data at Urbanizadora del Bajío, identify yourself and ask in writing for the right you want to enforce. Please provide the following information:

- a) Your name and address where you want to receive information regarding your request
- b) Photocopy of an official Identification (passport, driving license, etc.)
- c) The right you want to enforce
- d) A clear description of your personal data involved
- e) If you want to correct your data, please enclose documentation supporting your request.

Updates to this document

This Policy may be updated any time. You can always find the latest version at www.ubsa.com and at the Entry Gates of our main offices located at Paseo Solidaridad 17820, El Dorado, Irapuato, Guanajuato.