

Personal Information Notice



This notice describes how your personal information may be used and disclosed and how you can get access to it. Please be advised this is a liberal translation from the original notice in Spanish. For legal purposes, refer to the Spanish version.

How we use and disclose your personal information

We may use your personal information to:

- a) Provide the service requested and monitor the quality of the service provided.
- b) Remotely supervise job sites and support surveillance in our installations.
- c) Fill job vacancies.

We may collect personal information as your name, address, phone number, e-mail, job history, video images and sound. None of such data is sensible data under Mexican legislation; therefore, your written authorization is not mandatory.

We may only share your personal data with other companies seeking qualified professionals to fill a job vacancy. If you do not clearly oppose to this use, we will understand you agree.

Your rights

You have the right to access, correct and cancel your personal data in our files, or oppose or limit the use or disclosure of your personal data.

To do so you shall contact The Officer in Charge of Personal Data at Urbanizadora del Bajío, identify yourself and ask in writing for the right you want to enforce. Please provide the following information:

- a) Your name and address where you want to receive information regarding your request
- b) Photocopy of an official Identification (passport, driving license, etc.)
- c) The right you want to enforce
- d) A clear description of your personal data involved
- e) If you want to correct your data, please enclose documentation supporting your request.

Updates to this document

This Policy may be updated any time. You can always find the latest version at www.ubsa.com and at the Entry Gates of our main offices located at Paseo Solidaridad 17820, El Dorado, Irapuato, Guanajuato.